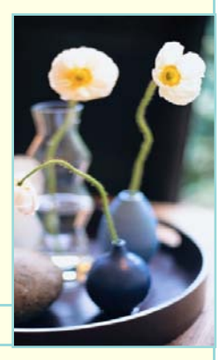
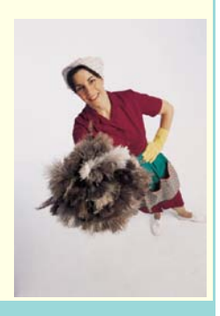
BASIC HOUSE CLEANING CHECKLIST

DONE	Living Room	NOTES
	Clean TV, glass, mirror picture, window frame	Daily
	Dust all furniture and fixtures from top to bottom	Daily
	Straighten up, clear clutter	Daily
	Dust fans	Weekly, Biweekly or Monthly
	Remove Cobwebs from corners, rafters, ceilings	Weekly, Biweekly or Monthly
	General items are organized, pillow, chairs, etc	Daily
	Vacuum carpet floors, mop floors	Daily
	Clean sliding glass doors inside & out and door track	Weekly, Biweekly or Monthly
	Trash removal, replace with trash liner	Daily
	Dust Blinds	Biweekly, Monthly,First Time Clean
	Kitchen	**NOTES**
	Clean outside of surface appliances (refrigerator & stove)	Daily
	Clean countertop and back splash and sinks (All items removed and replaced)	Daily
	Clean table, dust chairs	Daily
	Place dishes into dishwasher	Daily
	Vacuum and Mop floors	Daily
	Clean kitchen appliances	Daily
	Take out garbage	Daily
	Dust blinds, fans, remove cobwebs	Weekly, Biweekly or Monthly
	Dust light fixtures, wall fixtures	Daily
	Clean Baseboards	Daily
	Remove trash & replace with new trash liners	Daily
	Clean Rangehood and fan filter	weekly, Biweekly or Monthly
	Bathroom	**NOTES**
	Dust ceiling fans	Weekly, Biweekly or Monthly
	Dust ceilings and wall corners	Weekly, Biweekly or Monthly
	Clean walls and light fixtures	Daily
	Clean window coverings	Daily
	Clean all chrome items, tubs/shower tile areas, toilets, sinks	Daily
	Clean inside of windows, window sills	Daily
	Clean shower doors, mirrors, vanity tops	Daily
	Vacuum and Mop Floors	Daily
	Towels changed (If left out)	Daily
	Remove Trash & replace with new trash liners	Daily
	Bedrooms	**NOTES**
	Remove all cobwebs from ceilings and corners	Weekly, Biweekly, Monthly
	Dust all furniture	Daily
	Clean window frames, mirrors and pictures	Daily
	Fluff bedding or change beddings (If left out)	Daily
	Change waste basket and reline	Daily
	All area dusted from top to bottom (All items removed and replaced. More time will be required if there is a lot of nicknacks)	Daily
	Carpets Vacuumed	Daily
	Mop Floors	Daily
	Lampshade wipe down or dusted	Daily
	Dust ceiling fan	Weekly, Biweekly, Monthly
	Dust blinds	Weekly, Biweekly, Monthly
	All fingerprints wash from all wood works, door frames and light switches	Weekly, Biweekly, Monthly
	ADDITIONAL SERVICES	**NOTES**
	Dusting outside window	
	Clean front and back porch	
	Polish furniture interior	
	Completely clean the refrigerator, cabinets, oven, stove inside and out	
	Wash walls and wallpaper	
	Move out and Move In clean	
	New construction clean